

SECRETARY'S REPORT TO JUNIPER TRA AGM 21/09/2021

Office Expenses CHARGED to account during period October 2020 - October 2021

items.	invoice date	clearance	sum
Anniversary newsletter			
plus Toner cartridge	23/06/20	02/10/20	£161.55
Paper and cartridge	24/10/20	20/11/20	£61.73
Xmas Newsletter	28/12/20	17/02/21	£36.85
Cartridge People	29/03/21	14/05/21	£54.60
Toner Giant	21/07/21	13/09/21	£31.14
GROSS TOTAL			£277.88

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NEWSLETTER COSTS FROM 2020-21 BUDGET

22 editions of 75 produced from 06/10/2020 - 17/09/2021 (#106 - #128)

Minus 2019/20 expenses above paid during 2020/21 (£277.88 - £161.55) = **£116.33**

total cost	editions	cost/edition	print run	unit cost
£116.33	/22	= £5.29	/75	= £0.07

(including large format colour edition, staircase posters and other occasional printing)

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WEBSITE

Now contains updated archives of all minutes and newsletters for all Juniper residents to view or download, plus the Juniper Constitution, photos, essential support information and other items.

www.juniperhouse.info

A Pro-Board message site is also available: **www.juniper-chat.freeforums.net/**

PARENTS' GROUP REPORT TO JUNIPER TRA AGM 21/09/2021

GROUP PROPOSALS FOR TRA APPROVAL

Parents Group Meeting #3 • 15/07/2021

3) Children's Meeting.

a) Proposals and suggestions from Meeting #1 were put to the meeting.

It was explained that a trip to the Surrey Docks Arcade was only possible if enough parents supervised the event. Juniper could only pay for a session at the Hollywood Bowl.

Dates of trips to be finalised as soon as possible.

TRIPS

Surrey Docks Forge	£40.00 X 4	£160.00	age 8+
Ten-Pin Bowling	£6.00 X 6	£36.00	?
Horse-riding	£27.00 X 6	£122.00	age 6+
Go Ape	£22.00 X 6	£132.00	?
Karting	£24.00 X 6	£144.00	8+

MATERIALS FOR JUNIPER PROJECTS

Cricket Set (approx)	£50.00
2x5ltr Road paint+thinner+postage	£121.96
Bouncy Castle Hire (approx)	£75.00
Portrait Photography (approx)	£0.25 per person
Mural paint - approx	£50.00
Igloo 5 Gallon Portable Water Dispenser	£59.99
Canopy	£70
Table Umbrellas	£55
ESTIMATED TOTAL BUDGET	£1154.20

Budget approved for presentation to next TRA Committee meeting.

Young Juniper Group Meeting #1 • 04/07/2021

1. Election of Parents Group Chair.

Zeba Pamir. (Proposed Rob Kenyon. Seconded Donnie Allison. Agreed unanimously)

JUNIPER HOUSE PLAYScheme ACCOUNTS 2021

AGREED BUDGET £1,154.20

<u>EVENT</u>	<u>TYPE</u>	<u>EVENT DATE</u>	<u>CHQ DATE</u>	<u>CHQ No.</u>	<u>£ OUT</u>	<u>CREDITS</u>
SPORTSDAY 1	CASH	22/08/21			£150.00	
RIDING SCHOOL	CHQ	23/08/21	23/08/21	800023	£132.00	
KARTING	CHQ	26/08/21	11/09/21	800027	£340.20	
KARTING	CHQ	26/08/21	11/09/21	800028	£37.80	
KARTING	CREDIT					£262.60
BLACKSMITHS	CHQ	27/08/21	27/08/21	800024	£240.00	
SPORTSDAY 2	CASH	29/08/21			£150.00	
TOTALS						
GROSS EXPENDITURE					£1,050.00	
CREDITS OWING				-	£262.60	
NETT EXPENDITURE					£787.40	
AGREED BUDGET					£1,154.20	
BUDGET SURPLUS					£366.80	

TREASURER'S REPORT TO JUNIPER TRA AGM 21/09/2021

Meeting #43 • 31/08/2021

6) Financial Report.

a) Authorisation of cheque signatories.

Proposal:

'This meeting agrees to add Coralie Allison of 16 Juniper House as a signatory to the Juniper Tenants & Residents Association Metrobank account.' Proposed Rob Kenyon. Seconded Jaki Wilford, Passed unanimously.

Meeting #42 Minutes • 20/07/2021

5) Financial Report.

a) Proposal. By Treasurer, seconded Secretary

' £220 to be added to original playscheme budget for table parasols and canopy.' **Passed. (2 abstentions).**

New budget now £1154.

b) Petty cash to be used for agreed playscheme expenses if necessary. Full receipt required for reimbursement.

Meeting #39 Minutes • 20/04/2021

4) Financial Report.

a) Proposal.

'This meeting agrees to authorize a petty cash account or Float of £200 to be held by the Treasurer to reimburse approved cash expenses incurred by residents on presentation of valid receipts. Proposed Chair. Seconded Treasurer. Approved unanimously.

action: Chair to source first £200 from TRA cash cheque.

Meeting #38 • 16/03/2021

3) Matters Arising from Minutes.

a) Proposal

This meeting agrees to make a donation of £200 to LBS 'Laptop For Learners Fund'.

Proposed Chair. Seconded Treasurer. Passed Unanimously.

4) Financial Report.

a) Coralie now holding all TRA financial paperwork. Accounts for Oct 2019-Sept 20 have been approved.

Final Balance for the year. £31,994.90. Current Balance. £32,768.93

Meeting #36 Minutes • 12/01/2021

4) Financial Report.

Proposal:

'This meeting agrees to add Coralie Allison as a signatory to the Juniper Tenants & Residents Association Metrobank account.'

Proposed Tim. Seconded Jaki Wilford, Voted for unanimously with 1 abstention (Coralie).

Meeting #34. 20/10/2020

4) Financial Report.

Proposal:

'This meeting authorises the appointment of elected Treasurer Coralie Allison (16 Juniper House) as co-signatory of the Juniper House Tenants & Residents Association Metro-bank account, replacing Tim Burrow'

Proposed: Tim Burrow. Seconded: Lloyd Trott. Passed Unanimously (1 Abstention)

Annual General Meeting #5 • 20/09/2020

2) Presentation of the Accounts

a) Expenditure

Tim presented the draft Accounts for the TRA Financial Year (AGM 2019 - AGM 2020).

Proposed Tim Burrow. Seconded Rob Kenyon. Approved unanimously.

These indicated a sum of £919.87 remaining for TRA general spending.

The total Legacy is £30,901.65.

GARDEN REPORT TO JUNIPER TRA AGM 21/09/2021

Meeting #43 • 7.30pm • Tuesday • 31/08/2021

9) Garden and Ball-court. LBS pressures on open space has increased need for Juniper to consider more productive use of the garden. Meeting to discuss ideas, including a community centre, to be held as soon as possible.

action. Secretary to reopen discussion with LBS Architects department.

Meeting #41 • 24/06/2021

8) Garden and Ball-court.

a) Lawn-mowing update. Area Management have replied to say that mowing is a 'service level agreement and non-negotiable.' which is in contradiction to LBS diversity policy. Relevant LBS officer to be contacted.

b) Complaints about use of leaf-blower in the forecourt forwarded to Area management. Matter under consideration.

c) Jess requested to be kept up to date regarding Summer art projects.

Meeting #40 • 25/05/2021

7. Garden and Ball-court. Garden at height of Spring glory. Thanks to all who helped at the last Garden Day. Next work-day: June 5th. 3pm

Meeting #35 Minutes • 24/11/2020

7) Garden and Ball-court.

a) LBS tree surgeons visited and reduced large poplar.

b) Ballcourt keys to be requested from Area Management.

Meeting #34 • 20/10/2020

7. Garden

LBS Tree crew came and coppiced the 6 feral Cherries in the Hazel wood.

This will allow more light to the space, creating a more diverse range of plants, and allowing the Hazels at the border to reach maturity. As the Cherries re-grow, they will provide stakes and timber for fencing.

AGM #5 • 20/09/2020

3b) Garden Group.

i) Reported that a new border had been cultivated near flat 53, and should be interesting next year.

ii) The coppicing work authorised at the last meeting has now been added to LBS Tree Department list for October, and will not cost the TRA anything.

iii) The recent tree surgery by LBS did not impress the group, with dead branches left on each tree likely to cause dieback. LBS Arboreal Officer to be informed of shortcomings.